

September 21, 2009

Mayor Cooperhouse called the meeting to order at 7:30 PM. Mayor Cooperhouse read the Presiding Officer's Statement. Present were Council Members DeNofa, Dodge, Menapace and Murphy. Council Members Burden and Keegan were absent. Also present was Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

RESOLUTION #2009-103 (Executive Session)

Council President Murphy read Resolution #2009-103 to enter into executive session.

Reconvene Public Meeting

Mayor Cooperhouse reconvened the regular meeting at 8:00 PM. Mayor Cooperhouse read the Presiding Officer's Statement. Present were Council Members DeNofa, Dodge, Menapace and Murphy. Council Members Burden and Keegan were absent. Also present was Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

Salute to Flag

Mayor Cooperhouse led the Salute to the Flag.

Approval of Minutes: August 3, 2009

A motion was made by Councilman Menapace, seconded by Councilman Dodge to approve the regular meeting minutes of August 3, 2009. The Mayor noted a correction to the Executive Session Minutes on page two, third paragraph where it should read PBA contract instead of DPW. The minutes were approved by Roll Call Vote with all members present voting yes acknowledging the correction to the minutes.

**ORDINANCE NO. 937 - SECOND READING/PUBLIC HEARING/ADOPTION –
Amending Chapter 122, Flood Hazard Areas**

Open Hearing to the Public

A motion was made by Councilman Menapace, seconded by Councilman Dodge to open the meeting to the public to discuss Ordinance No. 937. The motion was approved by Roll Call Vote with all members present voting yes.

Close Hearing to Public

A motion was made by Councilman Menapace, seconded by Councilman Murphy to close the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

Adopt

A motion was made by Councilman Menapace, seconded by Councilman DeNofa to adopt Ordinance No. 937, Amending Chapter 122, Flood Hazard Areas. The motion was approved by Roll Call Vote with all members present voting yes.

September 21, 2009

RESOLUTION #2009-104 (Hire of Part Time Assistant to Clerks Office)

A motion was made by Councilman Dodge, seconded by Councilman Murphy to approve Resolution #2009-104 to hire Karen Lloyd as part-time Assistant to the Clerk/Alternate Deputy Registrar at the hourly salary of \$20.00 per hour not to exceed 16 hours per week beginning September 22, 2009. The motion was approved by Roll Call Vote with all members present voting yes.

RESOLUTION #2009-105 (Hire Deputy Municipal Clerk)

A motion was made by Councilman Murphy, seconded by Councilman DeNofa to approve Resolution #2009-105 authorizing the hiring of Bonnie Brookes to be appointed to the position of Deputy Municipal Clerk and Deputy Registrar effective October 1, 2009 at the annual salary of \$34,000 prorated to the date of hire. The motion was approved by Roll Call Vote with all members present voting yes.

RESOLUTION #2009-106 (Release Performance Guaranty- The Store At River Road)

A motion was made by Councilman Murphy, seconded by Councilman Menapace to approve Resolution #2009-106 authorizing the release of the Performance Guaranty for the Store At River Road. The motion was approved by Roll Call Vote with all members present voting yes.

RESOLUTION #2009-107 (Hire a Part Time, Fill-In Dispatcher Ryan P. Fisk in the Police Department)

A motion was made by Councilman Menapace, seconded by Councilman DeNofa to approve Resolution #2009-107 authorizing the hiring of Ryan P. Fish at a rate of \$10.00 per hour for training hours and \$15.32 per hour upon completion of training and working individually within the Police Department as a part time, fill-in dispatcher. The motion was approved by Roll Call Vote with all members present voting yes.

RESOLUTION #2009-108 (Hire a Part Time, Fill-In Dispatcher Joseph M. Lauterwasser in the Police Department)

A motion was made by Councilman Menapace, seconded by Councilman DeNofa to approve Resolution #2009-108 authorizing the hiring of Joseph M. Lauterwasser at a rate of \$10.00 per hour for training hours and \$15.32 per hour upon completion of training and working individually within the Police Department as a part time, fill-in dispatcher. The motion was approved by Roll Call Vote with all members present voting yes.

RESOLUTION #2009-109 (Under 3% Emergency Resolution (N.J.S.A. 40A:4-48))

A motion was made by Councilman Murphy, seconded by Councilman Menapace to approve Resolution #2009-109 for an emergency appropriation with respect to the repairs needed at the Department of Public Works Garage in the amount of \$28,500.00. The motion was approved by Roll Call Vote with all members present voting yes.

September 21, 2009

Approval: Annual Boy Scout Meeting & Fire; Oct 12, 2009 7 to 9 PM @ Gopher Field

A motion was made by Councilman Murphy, seconded by Councilman DeNofa to approve the annual Boy Scout meeting and bonfire held for the flag retirement ceremony. The motion was approved by Roll Call Vote with all members present voting yes. At Councilman Menapace's recommendation it was decided to put the information about the flag retirement ceremony on the Borough's website in an effort to inform the residents in case they needed to dispose of any flags.

Administrators Report

Mr. Seaman spoke about the meeting he had attended with Betty Rod, representative from the New Jersey Census Bureau, as to the importance of getting the information out about the census for 2010. Mr. Seaman stated that he would be putting a Census Information Flyer on the Borough website in reference to the census questionnaire being sent to the Borough residents in either February or March of 2010. Mr. Seaman spoke to the importance of everyone completing their census form. He noted that in the event that people do not complete these forms, they will most likely be visited by a census worker in an attempt to get all the information required. Mr. Seaman stated that additionally he will be putting information on the fire house marquee in February.

Administrator Seaman stated that he had received a request to allow signs for the upcoming 5K Race be placed on the corner of Sycamore Avenue and Route 35 as well as on the side of Sycamore Avenue. *The Council indicated approval by a show of hands to approve this action.*

Mr. Seaman informed the Council that he had attended an Administrator's meeting with Red Bank, Fair Haven and Little Silver in which they discussed many issues involving shared services.

Mr. Seaman referred to the packet the Council had received from Equitable in reference to deferred compensation and that he had reviewed the information with the Personnel Committee and they were in agreement about making this plan available to the employees. Mr. Seaman stated that if everyone on the Council concurred he would have a resolution covering this at the next Council meeting.

Reports of Council

Councilman Dodge shared with the Council the discussion that had taken place at the Planning Board meeting in reference to the Hovnanian application for the Shrewsbury bus area. He stated this project would be getting underway although he noted the attorney for the project did not show up at the meeting so the application was put on hold. Mr. Dodge noted that the replacement for Patrick DiBello on the Planning Board has created an issue and they are seeking help on this from the Mayor. The Mayor indicated that he is looking to have a discussion with the Borough Attorney in regards to the Class II versus Class IV differences.

September 21, 2009

Councilman Dodge referred to the major rewrite that is under way involving Chapter 94 of the Municipal Code. He noted that the attorney for the Planning Board, Michele Donato, indicated that there may be a requirement for a series of public hearings on the material.

Councilman DeNofa had no report.

Councilman Menapace had no report.

Councilman Murphy had not report.

Mayor's Report

Mayor Cooperhouse indicated that at the last meeting he had been in receipt of a letter of resignation from Patrick DiBello. The Mayor explained that there was confusion in the information and he accepted his resignation from both the Planning Board and Environmental Commission. As Mr. DiBello would like to remain on the Environmental Commission the Mayor reappointed Mr. Patrick DiBello to the Environmental Commission.

Mayor Cooperhouse stated that on October 7th at 7:00 PM they would be holding a Fort Monmouth Restoration Advisory Board Meeting regarding the environmental concerns involving Fort Monmouth. The Mayor noted that he has had discussions with an Eatontown Councilman who indicated that they have a member from their Environmental Commission that is heavily involved with the environmental compliance issue. He stated that the meeting would be taking place at Gibbs Hall.

In Councilman Burdens' absence the Mayor stated he was in receipt of a letter in reference to the Tree City USA 2009 recertification and he asked Borough Administrator Seaman to oversee this.

The Mayor spoke about the New Jersey Alert Messaging System and he requested having someone from the Police Department or the Borough Administrator look into this and update the Council at the next meeting as to exactly what that is and how it would interface with the Reverse 911 system. Mr. Seaman indicated that either one of the Captains, the Chief or he would report on that at the next meeting.

Council members raised concern about testing the Reverse 911 system for any problems.

Mayor spoke about the letter he received from the SPTG (Shrewsbury Parent Teacher Group) in reference to the scheduled 2009 Community Christmas Tree Lighting ceremony at the municipal complex planned for Saturday, December 5th at 6:00 PM. He noted they would like to sit down with the Mayor to discuss the events for the evening. As the Mayor did not recall the Council authorizing the event for this year so he asked for a show of hands from the Council to approve the scheduled event. *All Council members were in agreement to approve the event as indicated by the show of hands to the affirmative.*

Correspondence

September 21, 2009

The Deputy Borough Clerk indicated that information had been received from the NJLM with details covering the 94th Annual League Conference scheduled for November.

Ms. Krueger referenced the League Bulletin reminder on the COAH Regional Briefing scheduled for September 24, 2009 from 6:30 to 8:30 PM at the Morris Plains Community Center. One of the panelists will be the Borough's COAH Attorney, Jeffrey Surenian, Esq. Ms. Krueger indicated that the Council received this information with their mail that evening.

Open Meeting to the Public

A motion was made by Councilman Murphy seconded by Councilman Menapace to open the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes. The Mayor noted for the record that there was no one present from the public at the meeting.

Close Meeting to the Public

A motion was made by Councilman Menapace, seconded by Councilman Murphy to close the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

Payment of Bills

A motion was made by Councilman Murphy, seconded by Councilman Menapace to authorize payment of all bills as submitted by the Chief Financial Officer. The motion was approved by Roll Call Vote with all members present voting yes.

ADJOURNMENT

A motion to adjourn at 8:25 PM was made by Councilman Murphy, seconded by Councilman Menapace and approved by Roll Call Vote with all members present voting yes.

Attest: _____
Kathleen P. Krueger, RMC – Deputy Municipal Clerk

Approve: _____
Terel Cooperhouse, Mayor