

**FEBRUARY 2, 2009**

Mayor Cooperhouse called the meeting to order at 7:30 PM. Mayor Cooperhouse read the Presiding Officer's Statement. Present were Council Members Burden, Dodge, Keegan, Menapace and Murphy. Council Member McGuire was absent. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

**RESOLUTION #2009-22 (Executive Session)**

Mayor Cooperhouse read Resolution #2009-22 to enter into executive session.

**Reconvene Public Meeting**

Mayor Cooperhouse reconvened the regular meeting at 8:00 PM. Mayor Cooperhouse read the Presiding Officer's Statement. Present were Council Members Burden, Dodge, Keegan, Menapace and Murphy. Council Member McGuire was absent. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

**Salute to Flag**

Mayor Cooperhouse led the Salute to the Flag.

**Approval of Minutes: January 5, 2009 Re-Organization and Regular Meetings**

A motion was made by Councilman Burden, seconded by Councilman Menapace to approve the regular meeting minutes and re-organization meeting minutes of January 5, 2009. The motion was approved by Roll Call Vote with all members present voting yes, except for Councilman Murphy who abstained.

**Emergency Management Presentation: 'Pass Through Grant'**

**Open Meeting to Public**

A motion was made by Councilman Menapace, seconded by Councilman Burden to open the meeting to Jerzy Chojnacki Emergency Management Coordinator. The motion was approved by Roll Call Vote with all members present voting yes. Mr. Chojnacki summarized a Pass Through Grant administered by the State Police to provide a preparedness exercise. He noted that the Borough is hoping to join with Little Silver for a joint application. It is a matching grant. It will be submitted to the Mayor and then to the State. He said Shrewsbury's portion is virtually complete and awaiting Little Silver to do their portion. He advised that the Council would have to vote on February 17<sup>th</sup> and all the information will be in the Clerk's office by February 12<sup>th</sup>.

**Close Meeting to the Public**

A motion was made by Councilman Burden, seconded by Councilman Menapace to close the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

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**RESOLUTION #2009-23 (Re-Appoint Arno Weber as Member of Two Rivers Water Reclamation Authority)**

A motion was made by Councilman Menapace, seconded by Councilman Burden to approve Resolution #2009-23 re-appointing Arno Weber as the Member of Two Rivers Water Reclamation Authority. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2009-24 (Hiring Frank Woods as Part Time Code Enforcement Officer)**

A motion was made by Councilman Burden, seconded by Councilman Menapace to approve Resolution #2009-24 hiring Frank Woods as a part time Code Enforcement Officer at a rate of \$16.00 per hour effective January 12, 2009. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2009-25 (Supporting the Mayor's Wellness Campaign)**

A motion was made by Councilman Murphy, seconded by Councilman Menapace to approve Resolution #2009-25 in support of the Mayor's Wellness Campaign. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2009-26 (Commemorate the 30<sup>th</sup> Anniversary of the Holocaust, Genocide & Human Rights Education Center at Brookdale Community College)**

A motion was made by Councilman Burden, seconded by Councilman Menapace to approve Resolution #2009-26 commemorating the 30<sup>th</sup> anniversary of the Holocaust, Genocide and Human Rights Education Center at Brookdale Community College. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2009-27 (Appropriation Reserve Transfer #2)**

A motion was made by Councilman Murphy, seconded by Councilman Menapace to approve Resolution #2009-27 authorizing Appropriation Reserve Transfer #2. The motion was approved by Roll Call Vote with all members present voting yes.

**Authorize Mayor and Clerk to sign Contract Renewal for Random Drug & Alcohol Testing**

A motion was made by Councilman Dodge, seconded by Councilman Burden to authorize the Mayor and Clerk to sign the contract renewal for random drug and alcohol testing administered by Connor Strong Risk Management. The motion was approved by Roll Call Vote with all members present voting yes.

**Authorize Mayor and Clerk to sign Contract Renewal for Professional Planning Services**

A motion was made by Councilman Murphy, seconded by Councilman Menapace to authorize the Mayor and Clerk to sign a renewal contract for professional planning services with David Cranmer, P.E., P.P. The motion was approved by Roll Call Vote with all members present voting yes.

**Administrator's Report**

Administrator Seaman advised that the Newsletter submission deadline is April 10<sup>th</sup>.

Administrator Seaman reported that the White Street culvert is moving along. It is still in review with the NJDOT.

**Reports of Council**

**Councilman Burden** reported that a number of towns including Shrewsbury, passed resolutions for historic byways. He will be attending a meeting to find out what is involved in the program. He will advise the Council after the meeting on March 30<sup>th</sup>.

**Councilman Dodge** advised that there has been feedback and the Insurance Committee is working on changes for retirees.

**Councilman Keegan** had no report.

**Councilman Murphy** reported that the Borough received a renewal agreement for the auditor and it will be reviewed and on the agenda for the next meeting.

Mayor Cooperhouse reported that he had discussions with the NJDOT and the DPW could cut the grass on the triangle by the Americana Diner and Route 35.

**Councilman Menapace** reported that the Meadow Drive project is now complete. The project is under budget even with modifications. He also reported that the projects on Stickles Avenue and West End Avenue will be going forward this spring.

Councilman Menapace also reported that the Kara Homes project intends to start bringing in 70 truck loads of soil a day and it was supposed to start today. It could take up to 18 months to complete and at least two more years before any homes are built. He advised that the residents should be notified that there will be activity with the trucks going in and out.

Councilman Keegan questioned the White Street project. Councilman Menapace advised that the rights of entries have all been completed and they are waiting on the NJDEP with their 90 day rule to sign off.

**Mayor's Report**

Mayor Cooperhouse reported that based on the volunteer survey in the Newsletter, 13 responses were received out of 1,500 sent out.

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### **Mayoral Appointments**

Mayor Cooperhouse also advised that there are alternate positions open on the Planning Board. Grant Carroll is appointed as Alternate No. 1 and Emilia Siciliano is appointed as Alternate No. 2. She was switched from Alternate #1 at her request.

### **Mayoral Appointment with Advice and Consent of Council**

Mayor Cooperhouse advised that there is a vacant Alternate position on the Zoning Board and he is appointing Derek Fisher as Alternate No. 1 on the Board of Adjustment, therefore he will no longer serve as an Environmental Commission Member. *A motion was made by Councilman Murphy, seconded by Councilman Dodge to approve the Mayor's appointments to the Board of Adjustment. The motion was approved by Roll Call Vote with all members present voting yes.*

Mayor Cooperhouse also advised that at the next meeting Mr. Tobias of the County, will appear before the Council to present a municipal assistance resale and commodity program for shared services.

The Mayor also noted he spoke with a member of the Shrewsbury Board of Education and it was suggested that their finance member and our Finance Committee sit together to discuss our joint financials.

Mayor Cooperhouse suggested adding to Chapter 94, Section 3.1 that the Mayor may designate someone in his place as the Class 1 Member. The Borough Attorney advised that it can be added during the codification.

Mayor Cooperhouse also suggested that the Borough amend Chapter 94, Section 3.2 a and c, to add two more Alternates added to the Zoning Board for a total of four Alternates. The Borough Attorney advised that can also be added at the codification.

The consensus of Council was to have both items added during the codification as suggested by the Borough Attorney.

Mayor Cooperhouse advised that Congressman Rush Holt will be holding a meeting on February 9<sup>th</sup> for Mayors in the 12<sup>th</sup> District to discuss the application due on February 23<sup>rd</sup> for aid from the Federal Assistance Program.

Mayor Cooperhouse also noted that the Borough Clerk, Lynn Spillane, has been elected as President of the Municipal Clerk's Association of Monmouth County and that he was present to swear her in last Friday evening.

### **Correspondence**

The Clerk noted correspondence from the Red Bank Regional Board of Education designating the month of January to recognize contributions of the School Board Members.

**FEBRUARY 2, 2009**

**Open Meeting to the Public**

A motion was made by Councilman Burden, seconded by Councilman Menapace to open the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

Claire Ward, 100 Birch Drive informed the Council of new developments concerning the MOM Line. Ms. Ward advised that she has been working 15 years to keep New Jersey Transit from destroying Shrewsbury and asked that the Council be alert for anything that is happening with the MOM Line as it may be necessary to mobilize very quickly.

Mayor Cooperhouse responded that he was speaking with Jennifer Beck on Friday and that he is on top of all discussions concerning the MOM Line.

**Close Meeting to the Public**

A motion was made by Councilman Menapace, seconded by Councilman Murphy to close the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

**Payment of Bills**

A motion was made by Councilman Murphy, seconded by Councilman Menapace to authorize payment of all bills as submitted by the Chief Financial Officer. The motion was approved by Roll Call Vote with all members present voting yes.

**Approval of DPW Contract**

Mayor Cooperhouse reported that the DPW Contract has been finalized and it amounts to a 3.5% increase for four years. The new medical benefit POS plan will save the Borough \$28,000.00 per year and he is recommending approval. *A motion was made by Councilman Murphy, seconded by Councilman Menapace to authorize the Mayor and Clerk to sign the agreement with the Department of Public Works. The motion was approved by Roll Call Vote with all members present voting yes.*

**Open/Close Hearing to the Public**

A motion was made by Councilman Murphy, seconded by Councilman Menapace to open the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes. Seeing no one to speak, a motion was made by Councilman Menapace, seconded by Councilman Murphy to close the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

**Adjourn to Executive Session**

A motion was made by Councilman Menapace, seconded by Councilman Burden to enter into executive session at 9:05 PM. The motion was approved by Roll Call Vote with all members present voting yes.

**FEBRUARY 2, 2009**

**Reconvene Regular Meeting**

Mayor Cooperhouse reconvened the public meeting at 9:20 PM. Present were Council Members Burden, Dodge, Keegan, Menapace and Murphy. Council Member McGuire was absent. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

A motion was made by Councilman Burden, seconded by Councilman Menapace to authorize Mayor Cooperhouse to sign as Council President the professional services contract for David Cranmer, PE, PP as the Borough Professional Planner for the year 2009 and 2008. The motion was approved by Roll Call Vote with all members present voting yes.

**ADJOURNMENT**

A motion to adjourn at 9:25 PM was made by Councilman Menapace, seconded by Councilman Burden and approved by Roll Call Vote with all members present voting yes.

Attest: \_\_\_\_\_  
Lynn A. Spillane, CMC – Municipal Clerk

Approve: \_\_\_\_\_  
Terel Cooperhouse, Mayor