

**FEBRUARY 17, 2009**

Mayor Cooperhouse called the meeting to order at 7:30 PM. Mayor Cooperhouse read the Presiding Officer's Statement. Present were Council Members Burden, Dodge, Menapace and Murphy. Council Members Keegan and McGuire were absent. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

**RESOLUTION #2009-28 (Executive Session)**

Mayor Cooperhouse read Resolution #2009-28 to enter into executive session.

**Reconvene Public Meeting**

Mayor Cooperhouse reconvened the regular meeting at 8:00 PM. Mayor Cooperhouse read the Presiding Officer's Statement. Present were Council Members Burden, Dodge, Menapace and Murphy. Council Members Keegan and McGuire were absent. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

**Salute to Flag**

Mayor Cooperhouse led the Salute to the Flag.

**Approval of Minutes: January 20, 2009**

A motion was made by Councilman Burden, seconded by Councilman Dodge to approve the regular meeting minutes of January 20, 2009. The motion was approved by Roll Call Vote with all members present voting yes, except for Councilman Menapace who abstained.

**Presentation: Monmouth County shared Commodities - John Tobia**

**Open Meeting to Public**

A motion was made by Councilman Burden, seconded by Councilman Menapace to open the meeting to John Tobia, Director of Public Works and Engineering for Monmouth County. The motion was approved by Roll Call Vote with all members present voting yes.

Mr. Tobia presented an overview of all departments within his jurisdiction. He provided a power point handout noting that they are often shared services such salt storage, truck washing, street cleaning, bridge repairs and other NJDOT functions. They also have a paint and body shop, towing services, tree removal maintenance and other items in stock to purchase. He advised that the Borough would have to adopt two resolutions before any services can begin. The Council thanked him for his presentation.

**Close Meeting to the Public**

A motion was made by Councilman Burden, seconded by Councilman Menapace to close the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

**Emergency Management Presentation: (cont'd) 'Pass Through Grant' - Jerzy Chojnacki  
Open Meeting to Public**

A motion was made by Councilman Menapace, seconded by Councilman Burden to open the meeting to Jerzy Chojnacki for an emergency management presentation. The motion was approved by Roll Call Vote with all members present voting yes. Mr. Chojnacki summarized the funds available to Shrewsbury and Little Silver. The Borough would have to provide 20% of their total of \$22,039.00 which would be \$4,407.80. Mayor Cooperhouse questioned if there was anything that could be eliminated. Mr. Chojnacki responded that possibly some communication items could be eliminated. A motion was made by Councilman Burden, seconded by Councilman Menapace to authorize the Mayor to sign a grant agreement for the Fiscal Year 2008 Pass Through Grant application for the Shrewsbury Borough Office of Emergency Management. The motion was approved by Roll Call Vote with all members present voting yes. Mr. Chojnacki also explained the county wide hazard mitigation plan and recommended the approval of the Resolution so that the county can have the whole plan adopted.

**Close Meeting to the Public**

A motion was made by Councilman Burden, seconded by Councilman Menapace to close the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2009-29 (Endorsing the Hazard Mitigation Plan)**

A motion was made by Councilman Burden, seconded by Councilman Menapace to approve Resolution #2009-29 adopting the Monmouth County Hazard Mitigation Plan. The motion was approved by Roll Call Vote with all members present voting yes.

**Proclamation in Recognition of Arc Awareness Month**

Mayor Cooperhouse read the proclamation in recognition of the Arc of Monmouth County celebrating 60 years and designating March 2009 Arc Awareness Month.

**RESOLUTION #2009-30 (Participation in Safe and Secure Grant)**

A motion was made by Councilman Burden, seconded by Councilman Dodge to approve Resolution #2009-30 authorizing the Borough's participation in a Safe and Secure Grant. The motion was approved by Roll Call Vote with all members present voting yes.

**Authorize Mayor and Clerk to sign Contract Renewal for Engineering Services**

A motion was made by Councilman Murphy, seconded by Councilman Burden to table the contract renewal for engineering services. The motion was approved by Roll Call Vote with all members present voting yes.

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**Authorize Mayor and Clerk to sign Contract Renewal for Audit Services**

A motion was made by Councilman Murphy, seconded by Councilman Menapace to table the contract renewal for audit services. The motion was approved by Roll Call Vote with all members present voting yes.

**Administrator's Report**

Administrator Seaman noted the loss control report form from MEL JIF. It addressed approximately 15 items that need to be corrected.

Administrator Seaman advised that the 2009 directory is at the printers and will be distributed soon.

Administrator Seaman reported on the White Street project and that the NJDEP is still working on the review of the Flood Hazard Permit for the culvert extension. The Borough Engineer will be contacting the NJDEP to find out the status of the wetlands general permit.

**Reports of Council**

**Councilman Dodge** advised that the Insurance Committee has met and is discussing possible savings for the Borough.

**Councilman Burden** noted the yearend first aid report, highlighting that the resident calls stayed about the same, but business calls have escalated and the Borough will need to address this issue.

**Councilman Murphy** advised that the Finance Committee is meeting with the department heads next week.

Councilman Murphy also reported that he is meeting with the Redbank Regional parents at a forum on March 26<sup>th</sup>.

**Councilman Menapace** reported that he received a memo from Sergeant Morris asking for an ATM in our building and asked if it should be pursued. The Council discussed the matter and the Borough Attorney advised it would have to be bid.

Councilman Menapace also noted that Manchester Township has installed 25 Sola tubes. They gather light in a type of bulb and use mirrors to light a very large area, approximately 6,000 square feet. To light the Public Works Garage would cost about \$14,000.00. The Council agreed that it would pursue the possibility of funding.

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### **Mayor's Report**

Mayor Cooperhouse reported that he attended an environmental commission meeting last week and they would like the Council to come up with green goals for them. The Members of the Environmental Commission would like to be certified as "Sustainable New Jersey" through the League of Municipality in Rutgers. Mayor Cooperhouse suggested that it is necessary to start conserving energy at the Municipal Building, the firehouse, and the first aid building.

Mayor Cooperhouse reported that on March 5<sup>th</sup> the County budget meeting will be held at the County Library on Route 35.

Mayor Cooperhouse also reported that he received correspondence from the League of Municipalities concerning foreclosures on New Jersey homeowners and he asked the Clerk have that information available to the public.

Mayor Cooperhouse also indicated that he would like to form a Traffic Calming Ad Hoc Committee consisting of police personnel, the Borough Engineer, members of the public and Council Members. Mayor Cooperhouse suggested that the notice of the Ad Hoc Committee be put on the web site as well as the agendas and minutes for the meeting.

Mayor Cooperhouse also noted that there is an opening for an Alternate No. 2 on the Zoning Board and he is appointing Carol Clark for a term to extend to December 31, 2010. A motion was made by Councilman Menapace, seconded by Councilman Burden to approve the Mayor's appointment. The motion was approved by Roll Call Vote with all members present voting yes.

Mayor Cooperhouse also noted that there are two openings for the Environmental Commission and he is appointing Jay Eaton as a Member with a term to expire on December 31, 2010 and Leslie Eaton as an Alternate No. 1 with a term expiring December 31, 2009. A motion was made by Councilman Menapace, seconded by Councilman Burden to approve the Mayor's appointments. The motion was approved by Roll Call Vote with all members present voting yes.

### **Correspondence**

There was no correspondence to report.

### **Open Meeting to the Public**

A motion was made by Councilman Burden, seconded by Councilman Menapace to open the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

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Carol Clark, 203 Garden Road advised that there are a few people in town that have offered to be on an Ad Hoc Committee. Ms. Clark also advised that she noted a truck running in the DPW yard and the town does not make it easy to recycle. The bins for cardboard are overflowing and hard to reach. Ms. Clark also questioned what was in the safe and secure program and the Mayor responded by listing all the different programs and daily activities, and a portion of the police salary is paid out of the grant.

Carol Goodhue, 72 Sycamore Avenue questioned why the skateboard park was turned down. Mayor Cooperhouse advised that he did think the issue ever got as far as the Council. He will speak to the chair of the Recreation Committee.

Paul Arnone, 19 Blades Run questioned where the skateboarders are to go now. Little Silver is too far and it is difficult.

Shawn Mahon, 155 Sycamore Avenue questioned where to skate until this is resolved. It could take years. The Council advised that there is no answer tonight, but it is being discussed.

Hunter Donlevy, \_\_\_\_\_ advised that they need a place and noted that last week there were 25 skateboarders at the tennis courts. Mrs. Goodhue asked that the Borough Attorney review the liability associated with a skateboard. The Borough Attorney tried to explain some of the liabilities.

Jane Sutherland, 30 Northvale Avenue, Little Silver questioned how the Council can discriminate against this sport and asked why they are not allowed to skate in the street. The Council was not aware that skateboarding was not allowed in the street.

Carol Clark, 203 Garden Road questioned why you cannot skateboard if you can roller skate and bike ride.

Shawn Mahon, 155 Sycamore Avenue spoke to the form of waivers of liability, but the courts do not enforce them and they are not fool proof.

### **Close Meeting to the Public**

A motion was made by Councilman Burden, seconded by Councilman Menapace to close the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

### **Payment of Bills**

A motion was made by Councilman Murphy, seconded by Councilman Menapace to authorize payment of all bills as submitted by the Chief Financial Officer. The motion was approved by Roll Call Vote with all members present voting yes.

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**Adjourn to Executive Session**

A motion was made by Councilman Burden, seconded by Councilman Menapace to enter into executive session at 9:55 PM. The motion was approved by Roll Call Vote with all members present voting yes.

**Reconvene Regular Meeting**

Mayor Cooperhouse reconvened the public meeting at 10:30 PM. Present were Council Members Burden, Dodge, Menapace and Murphy. Council Members Keegan and McGuire were absent. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

**ADJOURNMENT**

A motion to adjourn at 10:30 PM was made by Councilman Menapace, seconded by Councilman Murphy and approved by Roll Call Vote with all members present voting yes.

Attest: \_\_\_\_\_  
Lynn A. Spillane, CMC – Municipal Clerk

Approve: \_\_\_\_\_  
Terel Cooperhouse, Mayor