

Secretary, Carol Ann McLoughlin called the meeting to order at 7:30 p.m.

Roll Call: Members: Roman, Levinson, Marx, McLoughlin, Westerman, Berdahl,  
Kerekes, Woodruff, Tuazon  
Others: Muller  
Absent: none

All saluted the flag & the Presiding Officers Statement was read.

**Reappointments & new member:**

Mr. Roman - 4 year  
Ms. Levinson - 4 years  
Dr. Westerman - 4 years  
Mr. Burden - Counsel Liaison

**Minutes:**

A motion was made by, Mr. Marx, seconded by, Dr, Westerman to adopt the meeting minutes of September 22, 2008 as amended. All approved

**Reorganization for 2009:**

Ms. McLoughlin took the seat as Chairman Protem

**President:**

Ms. McLoughlin asked for nominations for the position of President

A motion was made by, Mr. Marx, seconded by, Dr. Westerman nominating Mr. Roman as President, with no other nominations:

Roll Call:

Affirmative: Marx, McLoughlin, Berdahl, Westerman, Kerekes

Negative: None

Abstain: Levinson, Roman (by phone)

Mr. Roman took over the elections.

**Vice President:**

A motion was made by Dr. Westerman, seconded by Mr. Marx nominating Ms. Levinson for Vice President, Ms. Levinson declined the nomination.

A motion was made by Dr. Westerman, seconded by Ms. McLoughlin nominating Mr. Berdahl as Vice Chairman for 6 months, with no other nominations. Secretary casts one ballot for Mr. Berdahl, Vice Chairman. All approved

**Secretary:**

A motion was made by Dr. Westerman, seconded by Mr. Berdahl nominating Ms. McLoughlin as Secretary, with no other nominations a motion was made by Mr. Marx, seconded by Dr. Westerman to close nominations, Secretary casts one vote for Ms. McLoughlin for secretary. All approved.

**Appointment of other officers for 2009:**

The following appointments were made by **Mr. Roman**, the Board of Health members in the absence of Mr. Roman:

Mr. Roman – **Representative to the Regional Health Commission #1**  
Mr. Berdahl (6 months) – **Alternate Represent to the Regional Health Commission #1**  
Ms. Sandra Van Sant.- **Health Officer of Monmouth County Regional Health Comm**  
Ms. Sandra Muller – **Sanitary Inspector**  
Ms. Lyn Spillane -**Registrar of Vital Statistics**  
Ms. Kathy Krueger - **Deputy Registrar of Vital Statistics**  
Ms. Sue Milnes - **Alternate Deputy Registrar of Vital Statistics**  
Ms. Lorraine Kelleher – **Board Clerk**

A motion was made by, Ms. McLoughlin, seconded by, Mr. Berdahl approving the appointments made. All approved.

A motion was made by, Mr. Marx, seconded by Ms. McLoughlin to keep the same committees for Working Groups & Site Plan & Subdivisions. All approved.

**Working Groups:**

**Health Affairs:**

Dr. Westerman, (Leader) Ms. Levinson, Ms. Kerekes,

**Site Plan & Subdivisions:**

Mr. Marx, (Leader) Ms. McLoughlin, Mr. Berdahl

Ms. Levinson suggested that the board change the meeting date to the 2<sup>nd</sup> Monday of every other month due to the scheduling with the Monmouth County Regional Health Commission meetings, all agreed

A motion was made by Ms. McLoughlin, seconded by Ms Levinson to change the meeting date to the 2<sup>nd</sup> Monday bi monthly starting in March 2010. All approved.

**Meeting Night, time, location, official newspaper & posting of agenda & schedules:**

A motion was made by, Ms. McLoughlin seconded by, Ms. Levinson that the Board of Health will meet the 2<sup>nd</sup> Monday, bi-monthly starting in February 2009 through January 2010, at 7:30 p.m., in the Borough Hall, using the Asbury Park Press for notices, with the Agenda & schedules being posted on the bulletin board in the Borough Hall.

A motion was made by, Ms. McLoughlin, seconded by Ms. Levinson to amend the official newspapers as the Asbury Park & the Hub for notices and the remaining motion stays in place. All approved.

**Regular Meeting:**

**Correspondence:** none

**Report of Officers:**

**A: President & Regional Representative Report:**

A. President: none

B. Regional Representative Report: no report

C. Secretary – none

D. Regional Representative:

- Ms. Sandra Muller was introduced to the Board of Health
- Monmouth County Regional Health Commission **budget** was passed
- Mr. Roman explained that the \$3,000.00 that the Borough pays is under a contract through the MCRHC which is used for general public health services. There are public health records available. The \$3,000.00 is a minimum amount. Ms. McLoughlin would like to know what items are paid out of the \$3,000.00 Ms. Levinson explained that other health departments have their own public health nurses and they provide care to the Borough's who are part of the County wide system, and there isn't any reason why Shrewsbury cannot look toward doing something like that with the MCRHC. Mr. Berdahl asked who is the contact? Mr. Roman said that Ms. Van Sant is the contact at the MCRHC. Ms. McLoughlin would like to see in writing what she would get if she needed the services of a "general public service", and she would like to see it in the town's newsletter to advise that there are services available. Ms. Levinson suggested that Ms. Van Sant attend the next BOH meeting. Mr. Roman agreed

**Council Representative:** no report

**Sanitary Inspector Reports:**

**September - December 2008, January 1, 2009 - January 23, 2009:**

Mr. Astino explained to the board how the "risk types" are determined that are indicated on the Sanitary Report.

Mr. Marx asked Mr. Astino if he has checked Empor Wok, 555 Shrewsbury Ave, he stated that he has, and he tries to inspect it on a regular basis.

Ms. McLoughlin asked if the "Satisfactory" & "Unsatisfactory" signs have to be posted?

Mr. Astino said they should be.

8:18 pm, Mr. Roman advised that he could not proceed with the meeting.

Ms. Kerekes asked if the Sanitary Inspector could include a legend as to what each category means so we don't ask the same questions every month with respect to the inspections.

Mr. Astino stated that Chapter 24 recites all of the information that he refers to when doing his reports. Mr. Berdahl suggested putting the information in a different form. Ms. Muller suggested that the report be put into an X-cel spread sheet so additional activity information can be included in the report.

A motion was made by Ms. McLoughlin, seconded by Dr. Westerman to approve the reports for September - December, January 1, 2009- January 23, 2009 as submitted. All approved.

**Unfinished Business:** none

**New Business** - none

**General Business** - none

A motion was made by, Dr. Westerman, seconded by, Ms. Levinson to adjourn the meeting at 8:27 p.m. All approved.